



FIRST THINGS FIRST

The right system for bright futures

Arizona Early Childhood Development & Health Board

PUBLIC NOTICE OF MEETING OF THE

Arizona Early Childhood Development & Health Board

Pursuant to A.R.S. §8-1194(A) and A.R.S. §38-431.02, notice is hereby given to the members of the First Things First Arizona Early Childhood Development & Health Board, and to the general public that the Board will hold a regular meeting open to the public on June 24, 2008 at 9:00 a.m. and June 25, 2008 at 8:30 a.m. The meeting will be held at the Yavapai Community College, 1100 East Sheldon St., Building #19 "Community Room", Prescott, Arizona 86301. Some members of the Board may elect to attend telephonically.

Pursuant to A.R.S. § 38-431.03 (A) (1) and A.R.S. § 38-431.03 (A) (3), the Board may vote to go into Executive Session, which will not be open to the general public, to discuss personnel items and to obtain legal advice regarding regional council applicants.

The Board may hear items on the agenda out of order. The Board may discuss, consider, or take action regarding any item on the agenda.

The Board may elect to solicit public comment on any of the agenda items.

A person with a disability may request a reasonable accommodation such as a sign language interpreter by contacting Kim Syra, Board Secretary, Arizona Early Childhood Development Board, 4000 N. Central, Ste. 800, Phoenix, Arizona 85012, telephone (602) 771-5026. Requests should be made as early as possible to allow time to arrange the accommodation.

Agenda

1. Call to Order

Nadine Mathis Basha, Chair

2. Consent Agenda

Nadine Mathis Basha, Chair

All items on the agenda that are in *italics, underlined*, and marked with an asterisk (*) are consent matters and will be considered by a single motion with no discussion. All other items will be considered individually. Any matter on the consent agenda will be removed from the consent agenda and discussed upon the request of any Board member.

1. *Minutes of the May 20 & 21, 2008 Board Meeting ([Attachment #1](#))

3. Call to the Public

Nadine Mathis Basha, Chair

This is the time for the public to comment. Members of the Board may not discuss or take legal action regarding matters that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism

or scheduling the matter for further consideration and decision at a later date. Public comments relative to a specific agenda item may be heard during the discussion of that item.

4. Board Members Reports/Updates

Board Members

- A. Governor's Forum: Linking Ready Kids to Ready Schools – Board Comments
- B. Board Member Updates

5. Statewide Grantmaking

- A. Discussion and Possible Approval of Guidelines for Competitive Grantmaking [\(Attachment #2\)](#)
- B. Discussion on Reach Out and Read Funding

6. Yavapai Community College

- A. Presentation Yavapai Community College – 10:10
- B. Del E. Webb Family Enrichment Center Tour- 10:30

Dr. Horton, President
Vickey Lamotte, Director

7. Possible Appointment of Regional Partnership Council Members

Nadine Mathis Basha, Chair

The Board may choose to discuss Regional Council applicants in executive session. *Pursuant to A.R.S. § 38-431.03(A) (1) and A.R.S. § 38-431.03(A) (3), the Board may vote to go into Executive Session, which will not be open to the public, to discuss personnel items or to obtain legal advice regarding regional council applicants.*

8. Financial Policies and Guidelines

Elliott Hibbs, Director

- A. Financial Policy and Guideline Brief - Power Point, Policy and Guideline Brief
[\(Attachment #3.a\)](#) [\(Attachment #3.b\)](#) [\(Attachment #3.c\)](#) [\(Attachment #3.d\)](#) [\(Attachment #3.e\)](#) [\(Attachment #3.f\)](#)
- 1. Discussion and Possible Adoption of the Funding Baseline
- 2. Discussion and Possible Adoption of the Regional Allocation Methodology
- 3. Discussion of the Funding Guideline Plan
 - a. Discussion and Possible Adoption of the Discretionary Funds Policy
 - b. Discussion and Possible Adoption of the Carry Forward Funds Policy
 - c. Discussion and Possible Adoption of the Use of Funds for Allowable Capital Expenditures Policy
 - d. Discussion and Possible Adoption of the Funding Guidelines that incorporate the above policies

9. Executive Director Report [\(Attachment #4\)](#)

Elliott Hibbs, Director

- A. Regional Partnership Council, Update and Discussion
- B. FTF Evaluation Plan, Update and Discussion
- C. Statewide Strategic Direction, Update and Discussion
- D. Memorandum of Understanding between AEEF and FTF, Update and Discussion
- E. May Financial Report

10. Discussion and Possible Approval of the FY09 Operating Budget
[\(Attachment #5\)](#)

Elliott Hibbs, Director

11. Developing a System of Governance and Self Assessment

Leslie Anderson, Consultant

[\(Attachment #6.a\)](#) [\(Attachment #6.b\)](#) [\(Attachment #6.c\)](#) [\(Attachment #6.d\)](#) [\(Attachment #6.e\)](#)
[\(Attachment #6.f\)](#)

12. Governance Policies

Nadine Mathis Basha, Chair

- A. Discussion and Possible Adoption of the Executive Committee Charter [\(Attachment #7\)](#)
- B. Discussion of the Executive Director Evaluation Tool and Establishing an Evaluation Date
[\(Attachment #8\)](#)

13. Next Meeting – August 26 & 27, 2008 in Flagstaff, Arizona

14. Adjourn

Dated this 18th day of June 2008

ARIZONA EARLY CHILDHOOD DEVELOPMENT & HEALTH BOARD

A handwritten signature in cursive script, appearing to read "J. Elliott Hibbs".

J. Elliott Hibbs, Executive Director

Posted this 18th day of June 2008, by 5:00 p.m.